

**MOUNT SHASTA FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING AGENDA**

WEDNESDAY, NOVEMBER 20, 2019

10:00 A.M.

600 MICHELE DRIVE

CHAIRMAN ROBERT ASHWORTH

VICE-CHAIRMAN JACK MILLER

DIRECTOR MIKE HAMILTON

DIRECTOR RICHARD KLIEWER

DIRECTOR

CHIEF MATT MELO

CHIEF RICK JOYCE

BATTALION CHIEF JOHNATHAN DUNCAN

SECRETARY CHRIS WEAVER

ITEM:

1. Call to Order, Chaplain to give Invocation, and Flag Salute
2. Roll Call
3. Approval of Minutes for the Regular Board Meeting of October 16, 2019
4. **Public Comment on Open/Closed Session Items:** This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comment period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the secretary with your mailing address.
5. Cash Report for October 2019
6. **Old Business and Board Directives from Previous Meetings**
 - 6a. Progress report on 5-year plan for District/City
 - 6b. Follow-up from Chief Joyce regarding sale of 4640 and 4601
7. **NEW BOARD BUSINESS AND POSSIBLE ACTION**
8. Next regularly scheduled Board Meeting is for Wednesday, December 18, 2019 at 10:00 a.m.
9. Chief's Report and MSFPD Information Report to the Board – Chief Joyce.

10. Donations

11. Deposits

- \$ 1,501.50 Butte Fire (State)
- \$ 35.00 Baker restitution

12. Fund Transfers

- \$ 26,367.00 Transfer from Contingency (#800000) to Salaries and Wages (#611000) to cover Strike Team payrolls
- \$ 1,502.00 To allocate revenue from Butte Fire strike team to State Other Revenues (#540800) to Salaries and Wages (#611100) and Special Departmental Expenses (#728000)

13. Payment of the Bills – a detailed list containing all payees and payment amounts will be provided during the meeting.

14. Ratify Payroll Claims- Supporting documentation will be provided during the meeting

- **Regular Payroll: 10.11 – 10.24.19**
 - \$198.55 wages
 - 32.90 Federal taxes
- **Regular Payroll: 10.25 – 11.07.19**
 - \$124.68 wages
 - \$ 20.64 Federal taxes
- **Strike Team Payroll: 9.7 – 9.12.19 OES Swedes Fire (State)**
 - \$4701.82 wages
 - \$ 1158.54 Federal taxes
 - \$ 81.91 State taxes
- **Strike Team Payroll: 9.7 – 9.07.19 OES Redbank Fire (State)**
 - \$1744.55 wages
 - \$ 365.10 Federal taxes
 - \$ 8.90 State taxes
- **Strike Team Payroll: 9.5– 9.05.19 OES Early Fire (State)**
 - \$ 865.56 wages
 - \$ 167.88 Federal taxes
- **Strike Team Payroll: 10.30 – 10.31.19 Atkins Fire (State)**
 - \$ 466.60 wages
 - \$ 87.80 Federal taxes

- **Strike Team Payroll: 11.01 – 11.05.19 OES Station Coverage (State)**
 - **\$9615.24** **wages**
 - **\$1976.38** **Federal taxes**
 - **\$ 41.07** **State taxes**

- **IGC for services provided by General County Fire to MSFPD 07.01 – 9.30.19**
 - **\$550.00**

15. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request that reports be made at a later date, or ask to place an item on a subsequent agenda on any subject within the Committee's jurisdiction. In addition, the Board members may take this opportunity to make comments on any topic that is not on this agenda; however, no deliberation may be conducted and no decision may be made on such topics.

16. Adjournment

